

Security Information

Spec. Asst. (Admin.) to DD/I Diary

Tuesday, 6 January 1953

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1. Discussed with [REDACTED] (Training) the inclusion in the announcement of the CIA-State Personnel Field Program of the "other program for training purposes recently developed under other auspices not involving foreign service contacts." This involves possible assignment of individuals for tours of duty with the Committee of Free Asia. We had originally recommended that this program not be included in the same announcement with the State Program because of its sensitivity and the fact that necessary details have not as yet been worked out concerning participation of Agency employees. [REDACTED] agreed to our withholding implementation of this particular program until he has worked out appropriate details with DD/I, Personnel, Plans, Comptroller, etc. 25X1A9a

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2. [REDACTED] (DD/A) has advised that he has been requested by DD/A to review the value from an employee utilization standpoint of the present film presentations given by Graphics (O/CD). This stems from a 1951 O & M staff study which he stated tended to show only a small attendance at the showings. I agreed to review the current situation with him and to arrange an early meeting with the Chief, Graphics Division.

3. At a meeting with representatives of O/CD and General Services, it was agreed that it was appropriate to undertake the construction of the storage vault for the O/CD Library which had been proposed by O/DC and [REDACTED] agreed to so recommend to [REDACTED]. 25X1A9a

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4. Briefed [REDACTED] (O/NE) on travel policy and procedure to be followed in arranging for proposed travel under the O/NE area familiarization program.

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5. In a meeting with [REDACTED] (O/IC), [REDACTED], and [REDACTED] (Printing and Reproduction), it was agreed that the CIA printing plant was not in a position at the present time to handle the necessary printing of additional copies of certain of the Vulnerability Studies required for FI and Agency reserve and that therefore it was appropriate for [REDACTED] to undertake the job. [REDACTED] is in a position at the present time to print the needed copies within the next two to three weeks at a cost, which [REDACTED] thought was comparable to that now being paid for by the agency in farming out work with outside firms. Approval to conduct the work at [REDACTED] was with the clear understanding that the decision is based on the factors in this particular case and does not affect the general principle that it is the practice of the Agency to do its own printing rather than to depend upon facilities. It was also determined that the cost (approximately \$4,000) could be met from within the estimate for printing and reproduction included in the PRC action for the current fiscal year and therefore additional PRC approval was not required. O/IC will make an appropriate request in writing to [REDACTED]. 25X1A5a1

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6. [REDACTED] (DD/P) called to advise that DD/P had concurred in the proposed trip for [REDACTED]. 25X1A9a

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